

## MIAMI TOWNSHIP BOARD OF TRUSTEES

JANUARY 20, 2015

The Miami Township Board of Trustees met in regular session on Tuesday, January 20, 2015 at 7:00 PM. Trustee Mary Makley Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was given by Ken Tracy and the Trustees remembered Sophie Mezak. Fiscal Officer Mr. Ferry called the roll. Attending were Trustees Mary Makley Wolff, Karl Schultz and Ken Tracy. Mr. Tracy made a motion to approve the minutes of the December 16, 2014 business meeting, the January 6, 2015 zoning hearing and the January 12, 2015 work session, seconded by Mr. Schultz with all voting "AYE".

**Correspondence:** Mr. Ferry advised of one liquor permit application that has been approved for the business at 6405 Branch Hill Guinea Pike DBA Emron.

**Proclamations and Special Presentations:** Chief Kelly, of the Fire Department, presented a Meritorious Service Award to Bill Doss and Dana Smith for performing life saving procedures on a woman that had pulled over to the side of the road and slumped over the steering wheel. Because of their quick response the woman was transported to the hospital and was released after three days.

**Department Reports:** A representative of each department presented a report of activities during the month of December 2014.

Community Development	Mr. Fronk
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mike Mantel
Administration	Mr. Fronk

**Old Business:** None

**New Business:** Mr. Schultz made a motion to pay the bills of the Township with 184 checks numbered 119853 - 120037 and 15 electronic checks numbered 502 - 517 for the total amount of \$1,226,538.08 plus payroll and payroll taxes for the week of 12/20/2014 in the amount of \$363,377.24 and payroll and payroll taxes for the week of 01/03/2015 in the amount of \$428,164.88, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised of the need for a Then and Now Certificate in the amount of \$218,472.15. The reason for such a large amount is due to the closing out of all purchase orders at the end of December, to have a clean year end closing.

Mr. Tracy made a motion to adopt Resolution 2015-01 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$218,472.15, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk presented personnel actions to the Board. In the Fire Department, he was recommending the Board accept the resignation of Michael Hoying, part-time Firefighter/Paramedic effective January 20, 2015 and to terminate the employment of Nicholas Nolan, part-time Firefighter/Paramedic effective January 20, 2015.

Mr. Tracy moved to approve the Fire Department personnel actions as presented, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk recommended the Board accept the resignation of Mike Mantel, Service Department Director, effective January 20, 2015 and recommended the Board offer employment to John Zellner as the part-time Interim Service Department Director effective January 21, 2015 and authorize the Township Administrator to execute a contract with Mr. Zellner.

Mr. Schultz moved to approve the Service Department personnel actions as presented, seconded by Mr. Tracy with all voting "AYE".

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Mr. Fronk recommended the Board designate Laurence Fronk Acting Community Development Director effective January 1, 2015.

Mr. Tracy moved to approve the Community Development personnel actions as presented, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolff noted they were tabling 2015 Pay Rates.

Mr. Fronk presented four contracts for the Board's consideration. The first is with Propertyroom.com, which is an alternative on-line method of disposing of surplus equipment. Cost of the service is paid from the net proceeds of the auction which will be 50%. The agreement has been reviewed and approved by the Law Director. Mr. Fronk is recommending the Board enter into an Asset Disposition Services Agreement with Propertyroom.com and authorize the Township Administrator to execute the documents on behalf of the Board.

Mr. Schultz moved to enter into an Asset Disposition Services Agreement with Propertyroom.com and authorize the Township Administrator to execute the documents on behalf of the Board, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented a proposal to use the City of Cincinnati's auction services for the disposal of surplus Township vehicles. The City of Cincinnati does permit other local jurisdictions to auction vehicles as part of their auction process and the auction has brought good prices for surplus vehicles. The City of Cincinnati would receive 15% of the net proceeds. This Agreement has been reviewed and approved by the Law Director. Mr. Fronk is recommending the Board enter into an Agreement with the city of Cincinnati for vehicle auction services and authorize the Township Administrator to execute the documents on behalf of the Board.

Mr. Tracy moved to enter into an Agreement with the City of Cincinnati for vehicle auction services and authorize the Township Administrator to execute the documents on behalf of the Board, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk advised the Board of the need to renew three street lighting districts, via resolution. They are for Woods at Miami Trails 11A, Woods at Miami Trails 11B and Woods at Miami Trails 12.

Mr. Tracy made a motion to adopt Resolution 2015-03 a resolution providing for the procurement of a Street Lighting System, dispensing with the second reading and declaring an emergency for Woods at Miami Trails 11A, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to adopt Resolution 2015-04 a resolution providing for the procurement of a Street Lighting System, dispensing with the second reading and declaring an emergency for Woods at Miami Trails 11B, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to adopt Resolution 2015-05 a resolution providing for the procurement of a Street Lighting System, dispensing with the second reading and declaring an emergency for Woods at Miami Trails 12, seconded by Mr. Schultz with all voting "AYE".

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**Public Comment:** Ms. Laura Baker of 1419 Lela Lane came forward to discuss a drainage issue of water coming from their sump pumps dumping water to the curb and it freezing in the winter and water standing in the summer attracting bugs and mosquitoes. The Board advised Ms. Baker this is a problem throughout the Township and they are going to investigate the issue and come up with some kind of solution.

With no further business to come before the Board the meeting was adjourned at 7:50 p.m.

ATTEST: \_\_\_\_\_  
Eric C. Ferry, Fiscal Officer

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Mary Makley Wolff, Chairperson